



**Federal Geographic Data Committee  
Coordination Group Meeting  
Tuesday, February 18, 2014  
9:00 a.m. – 12:00 p.m. Eastern  
Fed Only Session: 1:00 p.m. – 3:00 p.m. Eastern**

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**Location: Webinar/Telecon  
ONLY**

**AGENDA**

9:00 – 9:05	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
9:05 – 9:15	<b>Previous Meeting Action Item Review</b>	<i>Arista Maher, FGDC OS</i>
9:15 – 10:00	<b>FGDC Business Report</b>	<i>Ken Shaffer, FGDC OS</i>
10:00 – 10:25	<b>Geologic Subcommittee Report</b>	<i>Dave Soller, USGS</i>
10:25 – 10:50	<b>NDOP Subcommittee Report</b>	<i>Dick Vraga, USGS; Shirley Hall, USDA</i>
10:50 – 11:15	<b>Cadastral Subcommittee Report</b>	<i>Don Buhler, BLM</i>
11:15 – 11:30	<b>NSDI Strategic Plan – Next Steps</b>	<i>John Mahoney, FGDC</i>
11:30 – 11:55	<b>A-16 Implementation Plan</b>	<i>Ivan DeLoatch, FGDC OS</i>
11:55 – 12:00	<b>Action Item Review</b>	<i>Arista Maher, FGDC OS</i>



<b>*Read-ahead Documents</b>	1.
<b>Other Relevant documents</b>	

\* Read-ahead documents are located at the my.usgs.gov site for member access.

## CG Meeting Planning

<p><b>Coordination Group Meetings Topics</b> (in addition to the following standing items)</p> <ul style="list-style-type: none"> <li>- Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn</li> <li>- All meetings are scheduled from 9am to 3pm EST, unless otherwise noted</li> </ul>
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<p><b>March 18, 2014</b>  <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Users/Historical Data WG (Jacquie Nolan/Butch Lazorchak);</b></li> <li>• <b>Vegetation Subcommittee (Marianne Burke).</b></li> </ul>
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<p><b>April 8, 2014</b>  <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Marine and Coastal Spatial Data SC (Tony LaVoi);</b></li> <li>• <b>Metadata WG (Jennifer Carlino).</b></li> </ul>
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<p><b>May 13, 2014</b>  <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Standards WG (Julie Maitra);</b></li> <li>• <b>Cultural Resources WG (Deidre McCarthy).</b></li> </ul>
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<p><b>June 10, 2014</b>  <i>(North Penthouse, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Geodetic Control SC (Juliana Blackwell);</b></li> <li>• <b>Transportation SC (Raquel Hunt);</b></li> <li>• <b>Spatial Water Data SC (Steve Aichele).</b></li> </ul>
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<p><b>July 8, 2014</b>  <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Geologic SC (Dave Soller);</b></li> <li>• <b>Wetlands SC (Bill Wilen).</b></li> </ul>
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<p><b>August 12, 2014</b>  <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>NDOP Subcommittee (Shirley Hall/Dick Vraga);</b></li> <li>• <b>Cadastral SC (Don Buhler).</b></li> </ul>
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<p><b>September 9, 2014</b>  <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Users/Historical Data WG (Jacquie Nolan/Butch Lazorchak);</b></li> <li>• <b>Vegetation SC (Marianne Burke).</b></li> </ul>
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**October 21, 2014**

*(Rachel Carson Room, Main Interior Building)*

- **Marine and Coastal Spatial Data SC (Tony LaVoi);**
- **Metadata WG (Jennifer Carlino).**

**November 18, 2014**

*(Via Webinar and Telecon Only)*

- **Standards WG (Julie Maitra);**
- **Cultural Resources WG (Deidre McCarthy).**

**December 9, 2014**

*(Rachel Carson Room, Main Interior Building)*

- **Geodetic Control SC (Juliana Blackwell);**
- **Transportation SC (Raquel Hunt).**



## Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through February 18, 2014

<b>Due Date: March 18, 2014</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140114-03</b>
<b>Action:</b>	CG Members should review and provide any comments on the Unified Federal Review Disaster Recovery standards to Deidre McCarthy by February 18, 2014. Following this comment period, a member of the Cultural Resources Subcommittee will write up a summary of the list of standards and changes provided and will send it to Vaishal Sheth as a news item for the FGDC website.	
<b>Contact:</b>	Deidre McCarthy, NPS, <a href="mailto:deidre_mccarthy@nps.gov">deidre_mccarthy@nps.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: March 14, 2014</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140218-01</b>
<b>Action:</b>	Any CG members interested in serving as CG Co-Chair should submit their self-nomination and letter of support from their SAOGI to Ken Shaffer and Arista Maher by March 14, 2014.	
<b>Contact:</b>	Ken Shaffer, FGDC OS, <a href="mailto:kmshaffer@fgdc.gov">kmshaffer@fgdc.gov</a> ; Arista Maher, FGDC OS, <a href="mailto:amaher@fgdc.gov">amaher@fgdc.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: February 24, 2014</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140218-02</b>
<b>Action:</b>	CG members who have comments on the Draft Final Version (Version 4) of the A-16 Portfolio Management Implementation Plan that was emailed to SC and CG members on February 11 should provide them to the <a href="mailto:a16comments@fgdc.gov">a16comments@fgdc.gov</a> address by February 24, using the comment form that was attached in the email.	
<b>Contact:</b>	FGDC Secretariat, <a href="mailto:a16comments@fgdc.gov">a16comments@fgdc.gov</a>	
<b>Resolution/ Response:</b>		



## Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES February 18, 2014

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**.)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
x	Shirley Hall	USDA- Farm Service Agency		Robert Welsh	DOI – Office of Surface Mining
x	Marisa Capriotti	USDA – Natural Resources Conservation Service		Christina Lett	DOI – US Fish & Wildlife Service
	Betsy Kanalley	USDA – US Forest Service		Bill Wilen	DOI – US Fish & Wildlife Service
	Marianne Burke	USDA – US Forest Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Juliana Blackwell	DOC – National Geodetic Survey	x	Dick Vraga	DOI – USGS
	Tony LaVoi	DOC - NOAA		Stephen Aichele	DOI – USGS
x	Lynda Liptrap	DOC – Census Bureau		Edward Hugler	Dept of Labor – OASAM
	Anne O'Connor	DOC – Census Bureau		Cecelia Henderson	Dept of State
x	Jim Bjostad	DOD - NGA		Mark Bradford	DOT - Research & Innovative Technology Admin
x	David LaBranche	DOD - DISDI		Raquel Hunt	DOT – Federal Railroad Admin
	Mitchell Fiedler	DOD - DISDI		Jimmy Amoaka-Atta	Dept of Treasury
	Nancy Blyler	DOD – US Army Corps of Engineers		Pheakdey Lim	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics		Tom Garin	Dept of Veterans' Affairs
	Teddy Dyer	Dept. of Energy	x	Wendy Blake-Coleman	EPA
	Stephanie Foster	DHHS – CDC		Dave Catlin	EPA
	Lew Summers	DHS – Office of the CIO		Donald Campbell	FCC
	Dennis Hardy	DHS		John Sullivan	GSA
x	Jon Sperling	HUD – Policy Development & Research	x	Autumn Wallin	GSA
	Salvatore Sclafani	HUD - Office of Community Planning & Development	x	Jacqueline Nolan	Library of Congress

	David Chase	HUD – Policy Development & Research		Myra Bambacus	NASA
	Antoinette Sebastian	HUD – Office of Environment & Energy		Gregory Mann	NASA
x	Don Buhler	DOI - BLM		Brett Abrams	NARA
x	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Pamela Stephens	National Science Foundation
	Steven Schwartz	DOI - BOEMRE		Stuart Reiter	Nuclear Regulatory Commission
	David Duran	DOI – Nat’l Park Service		Asghar Noor	Small Business Administration
	Tim Smith	DOI – Nat’l Park Service		David Timmons	Social Security Administration
				Ray Mitchell	Tennessee Valley Authority
	<b>Other Attendees</b>	<b>Organization</b>		<b>Attendee</b>	<b>Organization</b>
x	Anne Ball	NOAA	x	Marcia McNiff	USGS
x	Bill Burgess	NSGIC	x	Brian Mueller	BLM
x	Jennifer Carlino	FGDC OS	x	Ted Payne	USDA
x	Shawn Gravatt	FGDC OS/COMSO	x	Ken Shaffer	FGDC OS
x	Charles Hickman	USGS	x	Vaishal Sheth	FGDC OS
x	Jim Irvine	FGDC OS/COMSO	x	David Soller	USGS
x	Michel Kareis	GSA	x	Gita Urban-Mathieux	FGDC OS
x	Roxanne Lamb	FGDC OS	x	Lucie Vogel	IHS
x	Arista Maher	FGDC OS	x	Lynda Wayne	GeoMaxim
x	Julie Maitra	FGDC OS	x	Linda Zellmer	WIU
x	Kristie McLeroy	USDA	x	Sean Zintel	FGDC OS/COMSO

### **Welcome and Introductions – Ivan DeLoatch, FGDC OS**

Ivan DeLoatch, Chair, FGDC Coordination Group, welcomed participants to the Coordination Group meeting and asked participants to introduce themselves. Ivan reported that the FGDC Steering Committee (SC) meeting that was to be held on February 13 was cancelled due to inclement weather and closure of the Federal government offices in the D.C. area. The meeting is being rescheduled, either in-person or via webinar. The endorsement of the Charter for the HIFLD FGDC Subcommittee was one of the actions slated for the SC meeting.

### **FGDC Business Report – Ken Shaffer, FGDC OS**

[[Presentation](#), PPT]

Ken Shaffer provided an update on FGDC activities. The meeting’s agenda was briefly reviewed. The FGDC Executive Committee (ExCom) most recently met on January 28, 2014. The ExCom members supported the recommendation on the establishment of the HIFLD Subcommittee as a new FGDC Subcommittee. The Coordination Group and the Steering Committee will both vote on the HIFLD Subcommittee Charter in the coming weeks. In December, the SC endorsed the NSDI Strategic Plan via electronic vote. The newly appointed SAOGIs were identified and the agenda for the Steering Committee meeting that was to take place on February 13 was reviewed. The ExCom agenda from January 28 was also reviewed.

An update on NGAC activities included a review of the status of the proposed NGAC appointments. The interagency candidate review panel met in fall 2013 and subsequently provided its recommendations to the Office of the Secretary of the Interior. The proposed NGAC member appointments are currently under final review at the Department of Interior. The announcement of new appointments should be made by the end of February 2014. The Federal shutdown in October impacted the timing of this effort. The next NGAC meetings in 2014 will be held on April 1-2 in Washington, DC, June 24-25 in Washington, DC, and September 23-24 in Shepherdstown, WV. The 2014 FGDC Guidance to NGAC is in development and will incorporate suggestions received from both the NGAC and FGDC agencies. Potential topics include ongoing FGDC Initiatives (Geospatial Platform, NSDI Strategic Plan, A-16 Implementation Plan), NGAC Subcommittee activities, as well as other special topics.

The next Coordination Group meeting will take place on March 18, 2014 at a new venue: the Rachel Carson Room at the Main Interior Building: 1849 C Street, NW, Washington, DC. The Rachel Carson Room is located on the basement level of the Main Interior Building, next to the cafeteria entrance. The afternoon theme leads meeting will take place in the same location.

The U.S. Government Accountability Office (GAO) evaluation actions and updates were reviewed. Responses related to Action #1 (Portfolio Management Plan) are currently on target. Action #2 (Marketplace and associated policy) is complete. Version 1 of the Marketplace is live, and an interagency group developed a related Federal policy. Action #3, the NSDI Strategic Plan is complete and is in beginning the implementation phase. The 2014 GAO engagement (second engagement) was reviewed. An entrance conference with GAO was held on February 5, 2014. The focus of this engagement appears to be imagery and addresses. GAO intends to analyze the Data.gov metadata holdings again.

The Geospatial Line of Business and Geospatial Platform updates were reviewed, including changes to the Interagency Agreements list. Sean Zintel and Shawn Gravatt (FGDC OS/COMSO) gave an update on the continued support of A-16 efforts, including Theme Lead, Data Manager, and theme community support. The team is gathering requirements and initial content for the development of A-16 theme lead communities, among other items. On GeoPlatform.gov, there have been several site functionality enhancements, which were each briefly reviewed, along with the various community updates that are being made.

The 2013 FGDC Annual Report is complete and has been printed. It is also available online on the FGDC website. For a printed version, please contact Gita Urban-Mathieux ([burbanma@fgdc.gov](mailto:burbanma@fgdc.gov)).

The call for nominations for the new CG Co-Chair has been extended, since no nominations have been received to date. Self-nominations will be accepted until March 14, 2014.

**ACTION: Any CG members interested in serving as CG Co-Chair should submit their self-nomination and letter of support from their SAOGI to Ken Shaffer and Arista Maher by March 14, 2014.**

The FGDC Standards activities were reviewed. The Steering Committee has endorsed two new standards, including: Web Feature Service 2.0, and a new FGDC standard, Real Property Asset Data Standard. The next Standards Working Group meeting will take place on February 20, at which time they will consider a recommendation for FGDC endorsement of three standards. INCITS L1/U.S. TAG standards activities were briefly reviewed, along with OGC standards activities. The next OGC TC/PC meeting will take place on March 24-28.

## **NDOP Subcommittee Report – Dick Vraga, USGS; Shirley Hall, USDA**

[\[Presentation, PPT\]](#)

Dick Vraga and Shirley Hall gave a report on the NDOP Subcommittee’s recent activities. The current Chair of the subcommittee is Anne O’Connor, but they noted that the Chair position rotates annually after the fall meeting. The purpose and membership of the subcommittee were reviewed. The subcommittee has met several times over the last year. The NDOP Steering Committee met in May 2013, and another meeting was held in October 2013. The FY 2013 Imagery Dataset and Dataset Manager list was reviewed. Kristi Kline, Tom Sohre, George Lee, and Kent Williams each serve as dataset managers for a variety of NDOP datasets.

The Urban Areas project is sponsored by NGA in partnership with USGS. It has been successful, has many participating partners, and the imagery covers many large urban areas. It includes 1-foot resolution leaf-off imagery. They hope to continue a 3-year refresh cycle for all of the urban areas, with a 2-year cycle for the top 50 cities. In 2014, the USGS National Geospatial Program (NGP) eliminated “in-kind” services to the Urban Areas Program, though 18 projects have been approved for continuation. Other projects include the Alaska Statewide Digital Mapping Initiative (SDMI).

The National Agricultural Imagery Program (NAIP) was briefly reviewed. The NAIP program has existed since 2002 (its pilot year). It is mostly funded by the Farm Service Agency (FSA) to meet mission requirements. The FSA requirements were reviewed, as well as the NAIP acquisition plan.

## **Geologic Data Subcommittee Report – Dave Soller, USGS**

[\[Presentation, PPT\]](#)

Dave Soller provided an update on the Geologic Data Subcommittee’s recent activities. The membership of the subcommittee was reviewed. The subcommittee is exploring the convergence on a geologic map database design; the objective ranges from a set of general specifications for field and table names, to a single, tightly-defined database implementation. The leading candidate for standard design is “NCGMP09” (<http://ngmdb.usgs.gov/Info/standards/NCGMP09/>). NCGMP09 is intended for publication of single maps. Its potential use as an archival format, and as an enterprise-level design, is being studied. On behalf of the Geologic Data Subcommittee, USGS, NPS, and AASG are evaluating and implementing this design.

The status of the FGDC Geologic Map Symbolization Standard was reviewed. User support for the Standard is provided by USGS. It includes addressing technical questions, requests for paper copies, and suggestions for additions/corrections to the standard. An update to the standard is anticipated, in collaboration with state geological surveys and Geological Survey of Canada.

The Geologic theme’s associated NGDA data sets include: Geologic Mapping, Sand and Gravel – Offshore, and Wells – Offshore. Others may be systematically identified in 2014.

## **Cadastral Subcommittee Report/Surface Management Agency Update – Brian Mueller and Don Buhler, BLM**

[\[Presentation, PPT\]](#)

Brian Mueller gave an update on the recent activities of the Cadastral Subcommittee and the Surface Management Agency (SMA) dataset. This was presented at the Esri Federal Users’ Conference last week.

BLM is publishing SMA datasets. The objective is to show the location of Federally-managed lands; to classify these lands by the Federal agency actively managing the surface; where possible, to align these data to the PLSS; and to capture Federal land withdrawals. There are four major categories of withdrawals: Administrative; Presidential Proclamations; Congressional; and Federal Power Act (FPA) or Federal Energy Regulatory Commission (FERC). A withdrawal must accomplish one of the following: transfer total or partial jurisdiction over Federal land between Federal agencies; close (segregate) Federal land to operation of all or some of the public land laws and/or mineral laws; or dedicate Federal land to a specific public purpose.

The timeline of the effort was reviewed, beginning in late 2012. As of December 2013, SMA data was refreshed. The next update is scheduled for the first week of March 2014. The data has been published and can be accessed at: <http://www.geocommunicator.gov/GeoComm/services.htm#Download>

The SMA Editing Tool was developed by the California BLM state office. It allows SMA editors to look-up SMA\_ID values within the ArcMap environment, and they are working on getting it approved to BLM baseline. The EZ Lands Description Tool was developed by BLM Nevada and Oregon State Offices, and it generates legal land descriptions for LR2000 based on PLSS, SMA and input geometry. They hope to expand this to generate legal land descriptions in a Federal Register-compatible format. Examples of each tool were displayed. The SMA updating process and LR2000 database were both reviewed as well. The CDI Index was displayed in relation to master title plats.

### **NSDI Strategic Plan – Next Steps – Ivan DeLoatch, FGDC OS**

[\[Presentation, PPT\]](#)

Ivan DeLoatch gave an update on the status of the NSDI Strategic Plan implementation. The final draft was distributed to the Steering Committee for electronic vote, and it was endorsed on December 5. Despite the Federal shutdown in October 2013, the Plan was still completed by the end of the calendar year. The NGAC also reviewed and endorsed the final draft at their December 11 webinar meeting.

Three major goals have been identified for the next steps of the NSDI Strategic Plan in 2014: develop capabilities for national shared services; ensure accountability and effective development and management of Federal geospatial resources; and convene leadership of the national geospatial community. The objectives under each goal were briefly reviewed.

The executive sponsors will continue to be Anne Castle (FGDC Chair) and Scott Bernard (FGDC Vice-Chair), as well as Ivan DeLoatch and Dan Cotter (DHS). The FGDC ExCom will have the lead responsibility for overseeing and monitoring implementation of the NSDI Strategic Plan. ExCom members will serve as Objective Leads for each of the 9 objectives in the Strategic Plan and will be responsible for: establishing action team leaders and teams; monitoring implementation performance and milestones; and providing assistance and identifying appropriate resources as needed. Furthermore, action teams and team leaders will be designated to address the 29 actions in the NSDI Strategic Plan. In many cases, existing teams will be utilized, and in addition, teams may be responsible for multiple actions. The team leaders will be responsible for developing project plans describing how the actions will be achieved. Other roles and responsibilities of the core team, PMO support, the FGDC Coordination Group, and the National Geospatial Advisory Committee were also reviewed.

In developing the action plans, action team leaders will develop project plans outlining how the objectives and actions in the Strategic Plan will be achieved. Key elements of the project plans will include: tasks and milestones, timelines, responsible parties, performance indicators/measures, and identification of resources to achieve the objectives. The implementation timeline was reviewed.

## **A-16 Implementation Plan – Ivan DeLoatch, FGDC OS**

[[Presentation](#), PPT]

Ivan DeLoatch presented the progress on the A-16 Implementation Plan. The list of core team members and schedule were presented. The revised Draft Final (Version 4) was sent to the Steering Committee with a copy to CG members on February 11. Comments are due on Monday, February 24.

**ACTION: CG members who have comments on the Draft Final Version (Version 4) of the A-16 Portfolio Management Implementation Plan that was emailed to SC and CG members on February 11 should provide them to the [a16comments@fgdc.gov](mailto:a16comments@fgdc.gov) address by February 24, using the comment form that was attached in the email.**

The Portfolio Management Implementation Plan outlines the approach for instituting the portfolio management process as outlined in OMB *Circular A-16 Supplemental Guidance* (2010). Most of the Plan will serve as the implementation plan for Goal 2 of the NSDI Strategic Plan. The FGDC Steering Committee will oversee the implementation process and monitor progress. The Plan outlines a 3-year phased approach, and includes actions that have/are occurring to establish a framework. It also includes actions for implementing and sustaining an annual portfolio management process. At the January 28 ExCom meeting, members provided suggestions for slight modifications to the organization of the document.

## **Action Item Review & Next Meeting Agenda – Arista Maher, FGDC OS**

Action items from the morning session of the meeting were reviewed and topics for the next meeting were discussed.

**\*\*\* DATA THEME LEADS MEETING BEGINS\*\*\***